



Jadeed Anjuman-e-Taleem's

**J.A.T. Arts, Science and Commerce College (for Women)
Malegaon, Nashik**

Affiliated to: Savitribai Phule Pune University, Pune



**COLLEGE
PERSPECTIVE
PLAN**

From 2018 to 2028

PREPARED BY

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MALEGAON, NASHIK, (MS), 423203**

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Internal Quality Assurance Cell (IQAC)

Principal: Dr. Ansari Md. Haroon Md. Ramzan

Perspective Plan (From 2018 to 2028) of J.A.T. Arts, Science and Commerce College (for Women),
Malegaon, Nashik, (MS), 423203



COLLEGE VISION & MISSION

VISION

“To make an awareness of the changing needs of the modern Indian society with the challenges & opportunities available amongst the women from minority community.”

MISSION

- To impart higher education amongst the girls belonging to economically backward class from minority community.
- To inculcate social & moral values amongst the students.
- To boost up confidence & build up creative thinking amongst the students.
- To create an awareness of the role of education and build up a democratic secular society.
- To cultivate the ICT skill amongst the students.
- To prepare girl student for self-defence.
- To make the girl student aware of gender sensitization and equality.
- To inform girl student for facing anti – social issues against women and train them for the same.



PERSPECTIVE PLAN INTRODUCTION

By definition a perspective plan is a blueprint of efforts made by the institution/s to impart quality education and achieve its vision, mission, goals and objectives. J.A.T. Arts, Science and Commerce College (for Women), Malegaon, aims at imparting quality education to the girl students of religious and linguistic minority communities. For this end, it follows Quality Indicator Framework (QIF) prescribed by NAAC as the best model for devising its Perspective Plan. It is consecutively making progress in its various academic, administrative, governance, planning and management aspects. The purpose of this perspective plan is to take the college in the directed way towards the qualitative development in all its constituencies. Therefore, the seven criteria of QIF is followed to the letter and spirit. They are:

PERSPECTIVE PLAN REGARDING CURRICULAR ASPECTS

- The college is to ensures the effectively deliver of the curriculum framed and prescribed by the affiliating university i.e. Savitribai Phule Pune University, Pune.
- The curriculum delivery to be executed through well-planned and documented process.
- The documents and other essential required records to be kept safe in the college archive for at least the respective assessment period.
- Every year preparing Academic Calendar with the inclusion of the conduct of Continuous Internal Evaluation (CIE) well before the commencement of academic years.
- Continuous Internal Evaluation calendar is to be practically adhered as the blueprint for assessing the students' academic performance formatively.

- Introduction of more and more self-structured courses for meeting the students' personal, social and professional requirements under CBCS pattern of education system.
- Students to be provided with multiple elective courses in order to earn sufficient/extra credits for awarding degree and other benefits of academic and professional life.
- Provision of Add-on/Certificate Courses for meeting the requirements of students for their all-round development.
- To increase the enrolment of students in add-on and certificate courses as per the best benchmark of NAAC.
- Integration of cross-cutting issues pertaining to Professional Ethics, Gender, Human Values, Environment and sustainability into the curriculum prescribed by the affiliating university and self-structured courses.
- Maximizing the courses that include experiential learning through Project Work/Field Work/Internship every year.
- Collection and analysis of feedback on syllabus and its transaction every year from stakeholders and positively taking action on feedback report as states in the minutes of Board of Management.



**PERSPECTIVE PLAN REGARDING
TEACHING, LEARNING AND EVALUATION**

- Admitting the students up to the intake capacity of each programme at the entry level and maintain the number of students till the exit level of the students with little or no dropout rates of the admitted students.
- Ensuring the admission of the students belonging to reserved categories first because the college is given linguistic and religious minority women's college status by the government. Hence, all the seats are available for reserved category students.
- Giving admission to those students also who are financially weak and belong to any category on the basis of desert.
- Maintaining the records of all admitted students with every essential detail for at least the respective assessment period.
- Assessing the learning levels of the students and organizing innovative, creative and special programmes for the advanced learners and remedial, corrective and bridge courses for slow learners.

- Organizing competitive exam guidance and preparation courses for college student representation in civil services and other professions.
- Increasing and maintaining the student-full time teacher ratio as per the ideal ratio marked by NAAC benchmark and hereby taking proper and better care of students in all academic aspects.
- Implementation of various student-centric methods like blended learning, experiential learning, participative learning and problem solving methodologies for enhancing learning experiences of students.
- Encouraging and training faculty members in using ICT-enabled tools for effective teaching learning process.
- Making faculty members devise their own online courses and provide those courses on larger platforms like MOOCs, MOODLE, SWAYAM etc. for addressing the global students and audience.
- Mechanism of mentoring to be highly effective and functional for meeting students' academic and other related issues' needs.
- Recruiting highly qualified teaching non-teaching staff for the augmentation of manpower and smooth tackling of the problem of workforce.
- Encouraging and supporting the potential faculty members to complete their doctorate and higher than that degrees.
- Ensuring that maximum faculty members' minimum qualification to be Ph. D. and more than that.
- Setting up effective, transparent and robust internal assessment mechanism for fair evaluation of students.
- Addressing students' internal as well as external exams-related grievances in the most transparent, time-bound and efficient manner and providing all possible facilities to students for getting through assessment period with ease and no issue.
- For students' improved performance and learning outcomes, the college is to state clearly and display easily Programme and Course Outcomes on the college official website and confirm whether total number of existing students have viewed them.
- Faculty members make students well-aware of each programme and course outcomes at the very outset of the teaching learning process in the classroom and ensure that the teacher and students both are following them for due attainment of their relevant outcomes.
- Collecting attainment of Programme Outcomes and Course Outcomes from each department and every single subject teacher and after thorough analysis of them take necessary action for improving and enhancing attainments.

- Taking positive efforts to prevent students' dropout rate and leading them successfully to stay connected to their higher education till passing the final year university examination with excellent scores and herewith enhancing the pass percentage and number of final-year-exam-appearing students every year.
- Maintaining final exam results' records, analysing them properly and taking proper action to make college results better every year.
- Conducting annually comprehensive survey of student satisfaction on overall college performance through a self-structured questionnaire and taking prompt and necessary action in the light of student responses recorded in the survey.
- Making the results and details of each academic year's student satisfaction survey report available on the college website.



**PERSPECTIVE PLAN REGARDING
RESEARCH, INNOVATIONS AND EXTENSION**

- The college continue to strive to receive grants from Government and Non-government agencies for research projects/ endowments by upgrading its qualitative aspects. It fulfil all eligibility criteria to receive the grants and follow all norms along with meeting documentary and technical requirements.
- Granted faculty members to be 100% with Ph. D. and more than that qualifications. If possible, even non-granted full-time teachers to be recruited with Ph. D.
- Motivating faculty members who are already with Ph. D. degree to get recognition as research guides.
- Increasing the departments having research projects funded by government and non-government agencies.
- Developing the college to be an exemplary institution by creating an ecosystem for innovations and taking initiatives for creation and transfer of knowledge.
- Conduction of workshops/seminars on Research Methodology, Intellectual Property Rights (IPR) and Entrepreneurship every year without fail.
- Encouraging Ph. D. guides to help their registered research scholars to complete their Ph. Ds. fairly and in turn extend the number of research scholars in the field of research.

- Encouraging and appreciating the teachers for publishing more and more research papers in UGC notified/CARE-listed journals and similarly motivating them to publish their own books or chapters in edited books or presenting their papers in national/international conference proceedings in order to get benefits in career advancement.
- Carrying out extension activities in the neighbourhood community in collaboration with concerned NGOs.
- Sensitizing students to social issues for their holistic development.
- Endeavouring to get and increase the number of awards and recognition for extension activities from Government and Non-government recognized bodies.
- Promoting NSS Unit of the college to conduct extension and outreach programmes including the programmes such as Swachh Bharat, AIDS Awareness, Gender issues etc. every year. All programmes to be organized in collaboration with industry, community and NGOs.
- Involving larger number of students in extension and outreach activities each year.
- Initiating and increasing collaborative activities for research, faculty exchange, student exchange/internship etc.
- Establishing functional MoUs with institutions, other universities, industries, corporate houses etc.
- Possibly generating functional MoUs with institutions, universities, industries, corporate houses etc. of national and international importance.



**PERSPECTIVE PLAN REGARDING
INFRASTRUCTURE AND LEARNING RESOURCES**

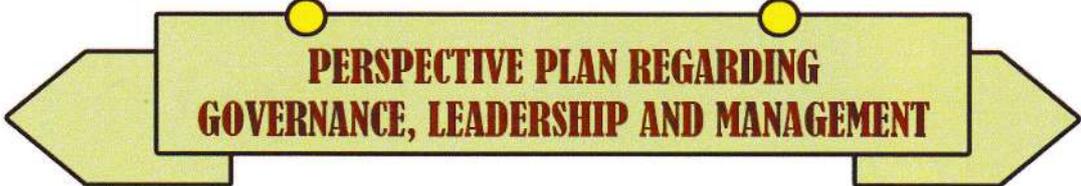
- Provision of adequate infrastructure and physical facilities for teaching-learning like classrooms, laboratories, computing equipment etc.
- Providing adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
- Lacing all classrooms with ICT-enabled facilities.
- Making sufficient number of smart classrooms and Learning Management System (LMS) available for the students.
- Allocation and augmentation of expenditure for infrastructure with a well-managed documentation.
- Making college library automated with Integrated Library Management System (ILMS).

- Augmenting the expenditure for purchase of books, e-books and subscription to journals, e-journals etc. every year.
- Encouraging the staff and students for daily usage of library.
- Installing soft wares in the library for keeping log in and foot fall records of staff and students.
- Keeping IT facilities of the college updated including Wi-Fi.
- Enhancing and maintaining the ratio of computers and students.
- Making connectivity and access to the internet easier and faster for staff and students.
- Allocation of expenditure incurred on maintenance of physical and academic facilities and mentioning the details of the expenditure into the audited statements of accounts.
- Maintaining and utilizing physical, academic and support facilities like laboratories, library, sports complex, computers, classrooms through well-established systems and procedures.

PERSPECTIVE PLAN REGARDING STUDENT SUPPORT AND PROGRESSION

- For financially supporting the needy students, benefitting them with various scholarships and freeships provided by government and non-government funding agencies.
- For enhancing students' capacity building and skills, making arrangements to take initiatives that include: Soft Skills, Language and Communicational Skills, Life Skills like Yoga, Physical Fitness, Health & Hygiene, ICT/Computing Skills etc.
- Initiating, maintaining and enhancing guidance classes or seminars or workshops with respect to competitive examinations and career guidance for advanced and desiring students in order that they continue to make academic progress unstoppably.
- Having a well-structured mechanism for timely redressal of students' grievances including sexual harassment and ragging cases.
- Implementation of guidelines of statutory/regulatory bodies/organizations.
- Creating wide awareness and undertakings on policies with zero tolerance.
- Providing an effective and functioning mechanism for submission of online/offline students' grievances.
- Timely redressal of the grievances through appropriate committees.

- Ensuring in terms of student placement whether outcome based education is being imparted or not. For it maintain the record of placed students every year and taking action to increase the number of student placement.
- Maintaining the record of outgoing students progressing to higher education and enhancing their numbers in this regard and hence decreasing dropout rates.
- Helping students qualifying in state/ national/ international level examinations like civil services or state government examinations by organizing guidance classes, crash courses etc.
- Encouraging and training students to take part and win awards/medals for their outstanding performances in sports and cultural activities at university/state/national/international levels.
- Facilitating students' representation and engagement in various administrative, co-curricular and extra-curricular activities. For accomplishing this, the Student Council of the college and other bodies be responsible.
- Motivating students and enhancing their numbers to participate in sports and cultural events/competitions for their holistic development.
- Having a registered Alumni Association that contribute significantly to the development of the college through financial and/or other support services.
- Keeping the record of alumni contribution for the development of the college.



**PERSPECTIVE PLAN REGARDING
GOVERNANCE, LEADERSHIP AND MANAGEMENT**

- Using Vision and Mission of the college as a blue print for its governance in all its constituencies.
- The management demonstrate effective leadership in various institutional practices such as decentralization and participative management.
- Preparing perspective/strategic plan of the college and deploy it effectively to the letter and spirit.
- The functioning of the institutional bodies be effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures etc.
- Implementation of e-governance in areas of operation, administration, finance and accounts, student support and admission, examination through well-defined Enterprise Resource Planning (ERP) and maintaining its documents and records.

- Organizing Faculty Development Programmes (FDP), Faculty Improvement Programmes (FIP), Quality Improvement Programmes (QIP) and having such other effective welfare measures for teaching and non-teaching staff.
- Provision of financial support to the teaching and non-teaching staff to attend conferences/workshops/ and towards membership fee of professional bodies every year.
- Enhancing participation of staff members in Professional Development Programmes namely Faculty Orientation Programmes, Faculty Induction Programmes, Refresher Courses, Short Term Courses etc.
- Setting up Performance Based Appraisal System for teaching and non-teaching staff.
- Regular conduction of internal and external financial audits every year carrying out with the mechanism for settling audit objections.
- Seeking new avenues to receive funds/grants from non-government bodies, individuals, philanthropists etc.
- The college ensure and specify mobilization of funds and the optimal utilization of resources through appropriate strategies.
- Significant contribution of Internal Quality Assurance Cell (IQAC) for institutionalizing quality assurance strategies and processes.
- The college review its teaching learning process, structures and methodologies of operations and learning outcomes at a periodic intervals through IQAC set up as per norms and record the incremental improvements in various activities.
- Holding regular IQAC meetings keeping in view all qualitative concerns of the college.
- Collection, analysis and using feedback for improvement purposes.
- Enhancement of collaborative quality initiatives with other colleges or institutions.
- Participation in quality audit recognized by state/national/international agencies.



**PERSPECTIVE PLAN REGARDING
INSTITUTIONAL VALUES AND BEST PRACTICES**

- Taking measures initiated by the college for promotion of gender equity.
- Providing special facilities for women in terms of Safety and security, counselling, common rooms, day care centre for young children etc.

- Having facilities for alternate sources of energy and energy conservation measures like solar energy, biogas plant, wheeling to the grid, sensor-based energy conservation, use of LED bulbs/power efficient equipment.
- Maintaining the record of energy sources in form of geo-tagged photographs.
- Managing various degradable and non-degradable wastes like solid waste, liquid waste, biomedical waste, e-waste (recycling system for e-waste), hazardous chemicals and radioactive waste.
- Making water conservation facilities available in the college, recycling waste water, maintenance of water bodies and distribution system in the campus.
- Taking initiatives for greening the campus through restricted entry of automobiles, use of bicycle/battery powered vehicles, pedestrian-friendly pathways, ban on use of plastic and landscaping.
- Getting institutional environment and energy initiatives confirmed through green audit, energy audit, environment audit, clean and green campus recognition/awards and beyond the campus environmental promotional activities.
- Having disabled-friendly barrier-free environment, providing the facility of lift and ramp for easy access to the classrooms, disabled-friendly washrooms, signage including tactile paths, lights, display boards and signposts, accessible websites, screen reading software, mechanized equipment.
- Provision for enquiry and information in terms of human assistance, readers, scribes, soft copies of reading/study materials and screen reading software.
- Making efforts or taking initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, and socio-economic and other diversities.
- Sensitizing students and employees of the college to the constitutional obligations like values, rights, duties and responsibilities of citizens.
- Preparing a booklet of code of conduct for students, teachers, administrators and other staff.
- Conducting code of conduct programmes periodically for students.
- Formation of a committee that display and monitor code of conduct's practical adherence.
- Organization of professional ethics programmes for students, teachers, administrators and other staff.
- Organization of annual awareness programmes on code of conduct.

- Celebration/organization of national and international commemorative days, events and festivals.
- Successful implementation of two best practices as per NAAC format provided in the SSR manuals.
- Portrayal of the performance of the college in one area distinctive to its priority and thrust.
- Devising plan of action at the end of every academic year for the upcoming academic year.




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